

**INTERNAL DOCUMENT**

1. Is it the intention that DCF does all the work? It feels as if they file and do all of the paperwork and evaluations; I wonder if the tasks can be shared more?
  - a. DOC supports DCF in their tasks and responsibilities. DCF is responsible for all submission to the courts and DOC is responsible for aiding DCF in the preparation of those court submissions.
  
2. Does the parent need to sign the Electronic Monitoring contract which states they are responsible for the unit if it gets destroyed?
  - a. Generally, Electronic Monitoring will be used on someone who is 18 or older but if they are under 18, the parent or legal guardian would need to sign the contract.
  
3. Is there a form for detaining the youth? If so where is it?
  - a. Yes, it is located on the DOC intranet and is titled *Detaining of a Youthful Offender*.
  
4. Can a record check be done for a person under the age of 18 without parent permission?
  - a. Yes, it can be done.
  
5. Regarding Response to Violations (page 15) and Discharge (page 21), it is stating regardless of the lead, DCF will file VOP and petition for discharge – is seems it would be more practical if DOC is the lead in the case to be filing for the VOP and for the discharge?
  - a. It was determined between DOC and DCF that DCF should be the entity to file documents with Family Court.
  
6. After it is identified who the lead is, the other party is not involved in the case moving forward unless it's a high-profile difficult case and we both have to case manage, but primarily the lead takes over throughout the duration; will be this changing?
  - a. This was a concern that was intended to be addressed through the new process. There is an expectation that both DCF and DOC shall work together and work collaboratively through the entirety of the Youthful Offender supervision. If DCF is assigned as the lead agency, the expectation is that a DOC Youthful Offender PO shall attend meetings with the DCF Caseworker and Youthful Offender; if DOC is assigned as the lead agency, the expectation is that a DCF Caseworker shall attend meetings with the DOC Youthful Offender PO and Youthful Offender. Hopefully this collaborative nature will be bolstered by DOC now being a party to Family Court.

**INTERNAL DOCUMENT**

7. Does the case plan need to be reviewed every 90 days?
  - a. Yes, it needs to be reviewed every 90 days as well as the 6-month check.
  
8. Is there a mechanism to transfer the supervision of a Youthful Offender to another jurisdiction?
  - a. Yes; individuals being supervised as a Youthful Offender may have their supervision transferred to another jurisdiction under the Interstate Corrections Compact for Juveniles (ICJ).
  
9. Does the lead agency maintain the lead if a Youthful Offender has their supervision transferred to another jurisdiction under the ICJ?
  - a. No; if a Youthful Offender has their supervision transferred to another jurisdiction under the ICJ, DFC shall assume the role as the lead agency.
  
10. Are all transfers of Youthful Offender supervision to other jurisdictions controlled by the ICJ?
  - a. Yes; regardless of age, all transfers of Youthful Offender supervision to another jurisdiction shall be done through the ICJ.

<b>Youthful Offender Supervision Type Grid</b>				
<b>Status</b>	<b>Offense</b>	<b>Risk Level As determined by YASI</b>		
		Low	Moderate	High
Youthful Offender	Listed and/or SV, DV Elements	Risk Management	Risk Management	Risk Management
	Non-listed	Response Supervision	Response Supervision	Risk Management
Youthful Offender with Interstate Compact for Juveniles involvement	Any youth on a Youthful Offender Status who are either residing out of state, or who have had their supervision transferred to Vermont through the ICJ.	DCF shall assume the role of lead agency, regardless of the age of the Youthful Offender.	DCF shall assume the role of lead agency, regardless of the age of the Youthful Offender.	DCF shall assume the role of lead agency, regardless of the age of the Youthful Offender.